



# Bay Area Genealogical Society

## BOARD OF DIRECTORS MEETING MINUTES

### September 2015

When: September 21, 2015 Monday 6:30 pm

Where: University Baptist Church, 16106 Middlebrook, Houston; Room EB-206\*(room change)

#### Attendees:

Shirley Lindquist, President  
Melody Hauch, 1<sup>st</sup> Vice President  
Kim Zrubek, 2<sup>nd</sup> Vice President  
Loren Martin, Treasurer  
Deborah Gammon, Recording Secretary  
Annette Bowen, Corresponding Secretary  
Bob Wegner, Registrar

Bill Mayo  
Nick Cimino  
Polly Swerdlin  
Lisa Smith  
Kathie Chaffee  
Garry Garrett

**CALL TO ORDER:** 6:32 p.m. by President Lindquist, who began by thanking all the board members for their service to the Society. The members present also thanked Shirley for her term as president.

#### OLD BUSINESS:

Meeting Minutes: Secretary Deborah Gammon presented the August 2015 Meeting Minutes, which were accepted by the Board.

Treasurer's Report: Treasurer Martin reported an account balance of \$3905.23. He states we were over-budgeted on memberships, but under budgeted on gifts people give, but all other items were on or close to budget.

Members 1<sup>st</sup> Committee, Luncheons: Registrar Bob Wegner reported we had 39 members and 6 visitors attend the Show and Tell. Suggestion was made for a donation basket for food to defray costs. However, it was noted the donation basket for coffee went missing this past meeting. It was suggested the Sergeant-At-Arms should be responsible for keeping an eye on it. Bill Mayo discussed where he gets the meats, and that he had changed vendors this year to keep costs down.

Bob announced new members luncheon/brunches will be now be held on weekends. The next one will be Saturday, October 31, 2015 at 10:30 a.m. at the "La Brisa Mexican Bar & Grill" (501 N Wesley Dr., League City, TX).

Bob Wegner reported that BAGS has submitted the binder and PDF for our candidate Nick Cimino for Volunteer of the Year to Texas State Genealogical Society (TSGS) a week ahead of the deadline. Nick will be attending the TSGS conference in Austin at the end of October.

Bob asked that some process be set up to contact those members who have volunteered. Discussion was had about various methods. In the end, it was agreed that since Bob is the only one who sees who volunteers for what, he will send the names of volunteers to appropriate committee chairs, and it will be the responsibility of the chairperson to contact the volunteer to get them involved.

Education Programs: Nick Cimino presented Kim's printout of the schedule of classes and events. He talked about having members-only working sessions on Saturdays instead of Fridays and dates were still being determined. He said February 20th's working session would be set for Beth Marshall to talk about the science of DNA. Nick welcomed Annette Bowen and Lisa Smith to the Education Committee adding to the current team of Beth Marshall, Laurie Cole, Bob Wegner, and Kim Zrubek.



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Website: Polly Swerdlin discussed the creation of a web navigation document, which she will add to the home page as Web Site Map. She has also added a memorial section for those members and family members who have died, which she pulls from the newsletters. It was decided to include all those who have been recognized since 2001. Polly talked about editing levels for the website and an issue she will research with customer support regarding file placement. She will also need updated pictures to upload for the new board members.

BAGS Journal: Vice President Melody Hauch said the journal was printed and ready to pass out at Friday's general meeting. She talked about the increased cost for the journal from \$292.50 to \$502.50, and discussion was had about how to reduce the cost.

#### **NEW BUSINESS:**

Membership, Renewals and New Members: Registrar Wegner reported that 19 members have been dropped from the rolls for non-renewal, 47 have renewed, 139 have yet to renew, and 3 new members have joined.

TSGS Award to Melody Hauch: Vice President Zrubek reported that Melody Hauch will be presented at the General Meeting with TSGS's award for her work on the BAGS quarterly and Magnolia Cemetery article.

Yearbook Editor and Historian Positions open: President Lindquist talked about these open positions and Bob mentioned that there were several volunteers for those committees, but there needs to be chairpersons assigned.

Installation of Officers: It was decided that President Lindquist will present the agenda and run the September General meeting and will swear in the new officers before the evening's presentation.

Genealogy Roadshow: Nick Cimino talked about the Roadshow will be provide a free exhibitor's table for their event in Houston. There was a question as to whether this is for 2015 or 2016. There was also a question about required insurance coverages – what policy for \$1 million is for. Nick will check into this.

#### **COMMITTEE REPORTS:**

Corresponding Secretary: Annette Bowen mentioned that many people don't put their addresses on their registrations, making it difficult to send out cards, though she did send welcome postcards or emails to visitors depending on what information they put on the sign-in sheet. She has not sent out any sympathy or get well cards this month.

County Coordinator Committee: Treasurer Loren Martin reported that 10 people took the bus trip to Clayton library September 17 and we collected \$20 towards the East Texas Harris County Senior Citizen program. We can continue to use the service as long as there is a minimum of 9 people showing up for the bus.

Member Services Committee: Polly Swerdlin reported she will need a new Welcoming letter from the new President, Loren Martin. She will include this as well as the New Members Fact Sheet that Bob created in the New Members Packet.



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Pedigree Charts Committee: Garry Garrett reported he has put all charts up on the website that have been published, and will contact those members who have provided their charts but have not been published yet. He has not put up those marked 'non-members' marked by Eleanor.

Telephone Committee: Kathie Chaffee mentioned the committee will be contacting members to remind them that the General meetings are now in the Chapel. She now has four members: Barbara Moore, Judy Wright, Betty Wegner and herself, which is sufficient.

**OTHER ITEMS**

Publicity: Shirley reported that Bettejean Spatafore doesn't think she will have surgery, so will be able to do October's publicity. Kim suggested we might want to publish our bus trips to drum up response.

Other: Shirley reported that most everyone seems to know that our 2015-2016 meetings will now be held in the Chapel. Kim asked for a padfolio for Friday. She then asked if we want to have two more potlucks during the year, February and May, without BAGS providing meat. She also asked for a list of e-mail addresses for new members so she can send them the newsletter. Bob will provide this to her.

**ADJOURNED:** Meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Lisa Smith  
(Incoming) Recording Secretary